How to Make a Narrated PowerPoint Presentation – Mac PSY 225

Unfortunately, PowerPoint on the Mac (Apple) has difficulty making a narrated video file. So, your best bet is to either construct your entire presentation in Keynote (which is a presentation app that is native to Mac/Apple) OR construct your presentation file in PowerPoint and add your narration in Keynote.

If you choose to construct your entire presentation in Keynote, <u>follow the directions on the course website for using Keynote</u>.

If you choose to construct your presentation file in PowerPoint and add your narration in Keynote, you first need to import your PowerPoint file into Keynote.

Keynote for Mac can import

- Keynote 1.0 or later
- Microsoft PowerPoint Office Open XML (.pptx) and Office 97 or later (.ppt)

Import into Keynote for Mac

To import any PowerPoint presentation from Finder, right-click on the file, then click "Open with... > Keynote." If Keynote is the only presentation app on your Mac, you can simply double-click on the filename in Finder.

If you are already inside the Keynote for Mac app, choose File > Open, then click on the file you want to work on. If a file is grayed out, it isn't in an acceptable format.

When you import the file, you might see warnings. Learn more about <u>warnings you get when you open older versions</u> of Keynote.

After you have imported the file, **you will still need to add the narration in Keynote**, so <u>follow the directions on the course website for using Keynote</u>.